

OFFICIAL GAZETTE



GOVERNMENT OF GOA

EXTRAORDINARY

GOVERNMENT OF GOA

Department of Personnel

Notification

1/6/83-PER (Vol. II)

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, and in supersession of the existing Recruitment Rules for the relevant posts, the Governor of Goa hereby makes the following rules to regulate the recruitment to the Group 'C', Non-Gazetted, Non-Ministerial Common post (outside Secretariat) under the Government of Goa, namely:—

1. *Short title, application and commencement.*— (1) These rules may be called the Government of Goa (outside Secretariat), Group 'C' Non-Gazetted, Non-Ministerial Common post, Recruitment Rules, 1998.

(2) They shall apply to the posts specified in column (1) of the Schedule to these rules (hereinafter called as the "said Schedule").

(3) They shall come into force from the date of their publication in the Official Gazette.

2. *Number, classification and scales of pay.*— The number of posts, classification of the said posts and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedule:

Provided that the Government may vary the number of posts in column (2) of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications.*— The method of recruitment to the said posts, age limit,

qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the said Schedule.

4. *Disqualification.*— No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provision of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for scheduled castes, and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

By order and in the name of the Governor of Goa.

S. S. Keshkamat, Joint Secretary (Personnel).

Panaji, 12th February, 1998.

SCHEDULE

| Name/ /Designation of post | Number of posts | Classifi- cation | Scale of pay | Whether selection post or non- selection post | Age limit for direct recruits | Whether the benefit of added years of service is admissible under Rule 30 of CCS (Pen- sion) Rules, 1972 | Educational and other qualifications required for direct recruits | Whether age & educational qualifications prescribed for the direct recruits will apply in the case of promotees | Period of probation, if any | Method of recruitment, whether by direct recruitment or by promotion or by deputation/ /transfer/contract and percentage of the vacancies to be filled by various methods | In case of recruit- ment by promotion/ /deputation/transfer, grades from which promotion/ /deputation/transfer is to be made | If a D. P. C. exists, what is its composition | Circumstances in which Goa Public Service Commission is to be consulted in making recruitment |
|---|---|---|--|--|--|---|--|--|-----------------------------------|--|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 6(a) | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| Lower Division Clerk/ /Reco- very Clerk. | As sanc- tioned by the Go- vern- ment from time to time. | Group 'C' Non- -Gazet- ted, Non- -Minis- terial post. | Rs. 3050- -75- -3950- -80- -4590. | Non-Se- lection. | Not exceeding 35 years (Relaxable for Govern- ment servants upto five years in accordance with the instructions or orders issued by the Govern- ment). | — | <p><i>Essential:</i></p> <p>(i) S. S. C. or equivalent qualification with at least 45% marks.</p> <p><i>Note:—</i> Candidates pos- sessing higher qualifications e.g. Std. XII/Degree of a recognised Uni- versity shall also be eligible.</p> <p>(ii) Speed of 30 words per minute in type- writing in English sub- ject to orders which may be issued from time to time.</p> <p>(ii) Knowledge of Konkani.</p> <p><i>Desirable:</i></p> <p>(i) Knowledge of Marathi.</p> <p>(ii) Preliminary training in Word Processing and Data Entry.</p> | Age: No. Qls.: Yes. | Two years. | <p>(A) In the Public Works De- partment, Ir- rigation De- partment and Electricity De part- ment:—</p> <p>(i) 12½% by promotion failing which by direct re- cruitment.</p> <p>(ii) 50% eligible candidates from work charged es- tablishment failing which by direct re- cruitment.</p> <p>(iii) 25% eligible candidates from NMR/ /Daily wages establish- ment failing which by di- rect recruit- ment.</p> <p>(iv) 12½% by direct recruit- ment.</p> <p><i>Note:</i> The recruit- ment of the candi- dates from work charged, NMR/ /daily wages estab-</p> | <p><i>Promotions:</i></p> <p>Group 'D' employees of the Department except:</p> <p>(a) (i) Superior Field Worker.</p> <p>(ii) Surveillance Worker.</p> <p>(iii) Sweeper.</p> <p>(iv) Assistant Cook.</p> <p>(v) Assistant Me- chanic in the Di- rectorate of Health Services.</p> <p>(b) (i) Grading Atten- dant/Laboratory Attendant in the Office of the Registrar of Co- operative Societ- ies.</p> <p>(c) (i) Mali.</p> <p>(ii) Lasker.</p> <p>(iii) Tractor Assistant, Bull Dozer Assis- tant.</p> | Group 'C' D. P. C. | N. A. |

ishment shall be subject to the following conditions:

(a) They should have been sponsored by the Employment Exchange at the time of their initial recruitment.

(b) They should possess the minimum educational qualifications prescribed for the post.

(c) The age limit as prescribed in the Recruitment Rules shall not be applicable to these workcharged and NMR/Daily wage employees who have completed more than 5 years of continuous service.

(B) In departments other than the Public Works Department, Irrigation Department and Electricity Department:

(iv) Mobile Crane Assistant.

(v) Watchman / Gatekeeper in the Directorate of Agriculture.

(d) (i) Forest Guard.

(ii) Mali.

(iii) Mess servant in the Forest Department.

(e) (i) Police Constable in the Office of the Inspector General of Police.

(f) (i) Assistant Excise Guard in the Excise Department.

(g) (i) Line Helper.

(ii) Assistant Lineman/Wireman in the Electricity Department.

| 1 | 2 | 3 | 4 | 5 | 6 | 6(a) | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
|---|---|---|---|---|---|------|---|---|---|--|----|----|----|
| | | | | | | | | | | (i) 12 1/2% by promotion failing which by direct recruitment. | | | |
| | | | | | | | | | | (ii) 87 1/2% by direct recruitment. | | | |
| | | | | | | | | | | <i>Note:-</i> Direct recruitment will be on the basis of an assessment of the comparative merit of the candidates by awarding marks out of a total of 100 marks as per break-up given below: | | | |
| | | | | | | | | | | Academic Career - 75 marks. | | | |
| | | | | | | | | | | Extra-curricular activities - 10 marks. | | | |
| | | | | | | | | | | Viva voce - 15 marks. | | | |